

# Internships



# Study Program list with internship subjects (Business)

[Bachelor of Business](#)

[Bachelor of Business \(Majoring in Business Intelligence and Information Systems\)](#)

[Bachelor of Business \(Majoring in Hospitality and Tourism Management\)](#)

[Bachelor of Business \(Majoring in Human Resources Management\)](#)

[Bachelor of Business \(Majoring in International Business\)](#)

[Bachelor of Business \(Majoring in Management\)](#)

[Bachelor of Business \(Majoring in Marketing for the Digital Age\)](#)

[Bachelor of Business and Environmental Science](#)

[Bachelor of Business and Environmental Science \(Majoring in Aquaculture\)](#)

[Bachelor of Commerce](#)

[Bachelor of Commerce \(Majoring in Accounting\)](#)

[Bachelor of Commerce \(Majoring in Banking and Finance\)](#)

[Bachelor of Commerce \(Majoring in Economics\)](#)

[Bachelor of Commerce \(Majoring in Financial Management\)](#)

[Bachelor of Commerce \(Majoring in International Trade\)](#)

[Bachelor of Economics](#)

[Bachelor of Tourism, Hospitality and Events](#)

[Master of Business Administration](#)

[Master of Business Administration \(Majoring in Analytics and Business Solutions\)](#)

[Master of Business Administration \(Majoring in Creative Marketing\)](#)

[Master of Business Administration \(Majoring in Entrepreneurship\)](#)

[Master of Business Administration \(Majoring in Finance\)](#)

[Master of Business Administration \(Majoring in Global Talent Management\)](#)

[Master of Business Administration \(Majoring in MICE, Tourism and Hospitality\)](#)

[Master of International Tourism and Hospitality Management](#)

# Study Program list with internship subjects (Science and Technology)

[Bachelor of Information Technology](#)

[Bachelor of Science \(Majoring in Data Science\)](#)

[Bachelor of Science \(Majoring in Internet of Things\)](#)

# Study Program list with internship subjects (Social and Health Sciences)

[Bachelor of Arts \(Majoring in Psychology Studies\)](#)

[Bachelor of Psychological Science](#)

# Subject Eligibility

- If you previously or are currently enrolled in any of the subjects below, you are not eligible for the internship subject:
  - BU3102 Multidisciplinary Project
  - CP3102 Multidisciplinary Project
  - LB5235 Applied Research Project
  - SC3901 Special Topic 1
- You must have passed and completed these number of subjects:

	<b>Passed and completed</b>	
<b>School</b>	<b>Bachelor programs</b>	<b>Master programs</b>
Business	16 subjects	4 subjects
Science and Technology	16 subjects	NA
Social and Health Sciences	12 subjects	NA

# Internship Modes – Physical and Virtual

## **Physical** – Student based in Singapore / Company based in Singapore

- For Local - Singaporeans/PRs:
  - No ICA/MOM restrictions
  - Can be paid or unpaid and at the Employer's discretion
- For Internationals - STP/LTVP/DP holders:
  - Requires TWP/TEP processed by your Employer
  - Extension of study period
  - Internship subject must be standalone in the trimester
  - Recommend the internship to be taken in your last study period
  - Can be paid or unpaid and at the Employer's discretion

## **Physical** – Student based in Home Country / Company based in Home Country

- For Locals - Singaporeans/PRs: NA
- For Internationals - STP/LTVP/DP holders:
  - Requires cancellation of Student's Pass (STP) prior to leaving Singapore
  - Extension of study period
  - Internship subject must be standalone in the trimester
  - Recommend the internship to be taken in your last study period
  - Can be paid or unpaid and at the Employer's discretion

# Internship Modes – Physical and Virtual

## **Virtual – Student based in Singapore / Non-Singapore company based anywhere outside Singapore**

- For Locals - Singaporeans/PRs:
  - No ICA/MOM restrictions
  - Can be paid or unpaid and at the Employer's discretion
- For Internationals - STP/LTVP/DP holders:
  - Can remain on STP
  - Can carry out internship subject alongside other subjects
  - No extension of study period required
  - Strictly unpaid

## **Virtual – Student based in Home Country / Non-Singapore company based anywhere outside Singapore**

- For Locals - Singaporeans/PRs: NA
- For Internationals - STP/LTVP/DP holders:
  - Cancellation of STP
  - Extension of study period
  - Internship subject must be standalone in the trimester
  - Recommend the internship to be taken in your last study period
  - Strictly unpaid

# Subject Specific

- Different Schools and courses have different internship subjects
- Read through your [course handbook](#) to find out which internship subject or subjects are relevant to you
- You should then read the relevant subject outline carefully to understand the subject requirements and workload expectations:

## **Business School**

- [BU3101/BU3104 - Professional Internship](#)
- [LB5520 - Professional Project/Internship](#)

## **School Science and Technology**

- [CP3101 - Professional Internship](#)
- [SC3008 - Professional Placement](#)
- [SC5008 - Professional Placement](#)

## **School of Social and Health Sciences**

- [PY3201 - Applied Psychology Internship](#)



# Internship Periods

Trimester	Internship period	
	Start Date	End Date
1S	20 January	11 April
2	19 May	08 August
3	15 September	28 November

- Recommended not to start your internship period any earlier than 2 weeks prior to the start date
- The internship subject is an academic subject thus aligning with the trimester dates

# Internship Working Hours

No. of subjects alongside internship subject	Category	Working hours per week	Business School	School Science and Technology	School of Social and Health Sciences
0	Full-time	Minimum 40	Yes	Yes	Yes
1	Full-time	Maximum 40	Yes	Yes	Yes
2	Part-time	Maximum 18	No	Yes	Yes
3	Part-time	Maximum 13	No	Yes	Yes

- Working hours can be adjusted upon request by Student and Employer, and approval is on a case-by-case basis at discretion of the university

# Additional information

- Internship subjects are offered every trimester
- Internship durations are generally between 3 and 6 months, with the exact duration to be agreed between you and your employer
- Complete a mandatory orientation before commencing your internship and this will be organised by your subject lecturer
- Internship can be on full or part time basis
- All students will be enrolled into the applied project subject as the default, and only upon successful placement will your enrolment be changed to the internship subject
- Internships can only take place in Singapore or Home Country
- Application into internship subjects is a time-sensitive process: any delay in the provision of required information may lead to an unsuccessful application at the discretion of the university
- All applications are subject to prevailing regulations from Ministry of Manpower (MOM) in Singapore
- Student Careers will support the application process but does not guarantee placements

# Additional Information (for International students)

- [For physical internship in Singapore] Will require a work pass in order to complete your internship in Singapore
- [For physical internship in Singapore] You must complete your work pass formalities in order to enrol in the internship subject
- Work passes are issued by the Ministry of Manpower (MOM) in Singapore, and vary in relation of their terms and requirements:
  - Student's Pass holders
    - [Training Employment Pass](#)
    - [Training Work Permit](#)
  - Long-Term Visit Pass and Dependant's Pass holders
    - Please refer to the MOM [website](#) for detailed information
- Your employer is responsible for your work pass application and sponsorship

# Internship Application Timeline

	Application deadline	Internship period	
Trimester	Must submit: <i>Employment letter</i> <i>Approved Work Pass</i>	Start Date	End Date
<b>1S</b>	26 December	20 January	11 April
<b>2</b>	23 April	19 May	08 August
<b>3</b>	21 August	15 September	28 November

# Internship Opportunities

- Finding an internship is a student responsibility supported by Student Careers
- Student Careers procures internship opportunities which are posted directly onto the JCU Singapore Career Portal so please check the portal regularly for updated posting and apply to the employers directly from there.
  - [James Cook University, Singapore Career Portal](#)
- You may also try these internship-friendly employment sites:
  - [InternSG](#)
  - [JobsDB](#)
  - [LinkedIn](#)